



Top Notch Handyman Services

Top Notch Home Maintenance Prevention Service Program

Enroll in our exclusive Annual Maintenance Service Program today and entrust us with the upkeep of your residence for just \$49.99 a month! Detailed below our 15 point checklist **EVERY MONTH!**

Your 15 Point Checklist for your Home Starts **HERE!**

HVAC

Inspection and replacing HVAC filters in ceilings (as needed), cleaning vent covers. Customer supplies filters or upgrade to premium service for additional \$20.00/mo to include filters.

Regular filter changes improve air quality and efficiency of the system, reducing energy costs. Offering filter inclusion at an additional cost gives customers a hassle-free option.

Plumbing

Check all inside areas for leaks in faucets, toilets, and under sinks; tightening any fittings, and inspecting for signs of water damage. We spot spray any small visible mold areas no larger than a mobile phone.

Early detection of leaks can save on water bills and prevent water

	damage, which is often costly to repair.
Electrical	Testing smoke detectors, carbon monoxide detectors, and ground fault circuit interrupters (GFCIs); replacing batteries as needed (batteries included); and checking for visible signs of frayed cords or faulty outlets.
Appliance Maintenance	<p>Cleaning refrigerator coils, inspecting the dishwasher filter, and checking seals on refrigerators and freezers to ensure they are energy efficient.</p> <p>Improves appliance efficiency and longevity, which can help reduce electricity bills.</p>
Water Softener	Checking salt levels and overall operation, if applicable.
Doors & Window Seals	Checking for drafts, seals, and weather-stripping to improve energy efficiency and comfort.
Doors & Windows	Checking for issues with locks on doors and windows, tightening loose handles and knobs, lubricating squeaky hinges.
Furniture Upkeep	Recondition any wooden surfaces using our replenishing formulas on table tops and legs (maintenance oil included). Does not include polishing floors.
Structural &	Visual checks on all flooring and wall integrity.

Flooring	
Dry Wall Inspection	Inspect dry wall on all room walls and ceiling to ensure no issues. Clean any cobwebs or other pest related issues.
Baseboard & Crown Molding	Visual checks for any movement in baseboards or crown. Apply standard white caulking as required (caulking included).
Interior Seams	Check Interior Seams and cracks around bathtubs and windows: re-apply caulking as needed.
Exterior Maintenance	A walk around the property looking for any cracks, retaining wall structural cracks, issues with siding, mold and water leak inspections.
Exterior HVAC	Clean exterior HVAC drainpipes monthly by vacuuming out any clogs and applying the proper liquids in the condenser line after they are cleaned. Prevents blockages that can cause system failures or water damage, crucial for system longevity.
Irrigation	Inspection of all irrigation sprinkler heads to ensure that the lawn and garden irrigation system works efficiently, which is important for maintaining landscaping and conserving water.

SIGN UP TODAY!!!

Parties

Service Provider	Service Providers Address
Top Notch Woodworking LLC	10915 HGW 41, Gibsonton 33534
Clients First & Last Name	Client Address

Which Annual Service ?

Standard 15 Checkpoint \$49.99 a Month	Add on Top Notch Provide Air Filters \$69.99 a Month

How to enter Property?

Top Notch to collect a key	
Keypad entry	
Client to be at the house every visit to allow Top Notch Entry	

Service Schedule

Top Notch Handyman Maintenance Services will be provided once a month on a date agreed upon at the signing of this contract. This date will remain consistent each month unless a change is requested by the client.

Change Requests: The client may request a different date and time due to their availability. We require at least 48 hours' notice for any changes to the scheduled service date.

Requests for changes should be made in writing to handyman@topnotchwood.net or via phone at 888 966 3101.

Payment Terms and Renewals

Upon signing up for Top Notch Handyman Maintenance Services, you will receive your first invoice for the monthly maintenance service you have selected. This marks the commencement of your service.

Monthly Billing Cycle: Payments will be due according to an automated monthly billing cycle over a period of 12 months. Please ensure that payment details are kept up-to-date to avoid any service interruptions.

Automatic Renewal: Your maintenance service agreement will automatically renew for another 12 months at the end of the current contract period. We will send you a notification 30 days prior to the renewal date, providing you with the terms of renewal and any changes to the agreement or pricing that will apply for the subsequent year.

Cancellation Option: At the end of each contract year, you will have the option to cancel the renewal of your service agreement. To cancel, you must notify Top Notch Handyman Maintenance Services in writing at least 30 days before the renewal date.

Signature & Date

Prepared by:

Top Notch Woodworking LLC

Approved by:

Katerina C. Rosenberg

Client Signature

Date

Please download this form, complete the information and return via email to sales@topnotchwood.net